

## **Outlook Riverview Golf Course**

### **Meeting Agenda for Wednesday March 11, 2020**

- 1. Call to Order**
  - 2. Adoption of Agenda**
  - 3. Minutes from Previous Meeting (errors, omissions)**
  - 4. Old Business**
    - i. Donation to the Brad Barton fundraiser**
  - 5. New Business**
    - i. Appointment of Secretary for 2020 season. Discuss feasibility of the use of a digital recorder for Board Meetings**
    - ii. Chemical applicators course in Regina for Jordan (April)..motion and vote**
    - iii. Finance and Event / Tournament Committees**
    - iv. Board liasion's for Hannah and Jordan**
    - v. Contract for Nadine Ivanco's services**
  - 6. Golf Course Manager updates (Hannah)**
    - i. Stay and play package with the Park and Pool**
  - 7. Superintendent updates (Jordan)**
  - 8. Park Board updates (Maury)**
  - 9. April Meeting Date to be set**
- Meeting adjournment**

## Outlook Riverview Golf Course Board Meeting Minutes – Wednesday March 11, 2020

Present: Mario, Maury, Tori, Hannah, Shane, Dalas, Aaron, Melanie

1. Mario called the meeting to order @ 7:37. Mario to take notes as a secretary has not yet been appointed
2. Agenda previously forwarded to Board for review. Motion made by Aaron to adopt the agenda as is and seconded by Dalas..motion carried
3. Minutes from previous meeting previously forwarded to the Board for review. Motion made by Maury to adapt as is, seconded by Aaron. Motion carried
4. Old Business – The Brad Barton fundraiser donation presented by the golf course is currently sitting at a bid of \$280.00.....Signing authority for Aaron Gross has not yet been activated, to be done by Mario in near future
5. New Business:
  - i. Motion made by Dalas to authorize Jordan to attend to a chemical applicators course in Regina at the end of April (approx. cost to course \$1000). Jordan to pay for expenses up front, to be reimbursed afterwards. Seconded by Tori. Motion carried.
  - ii. Appointment of secretary position for 2020 season. No volunteers at this point. Mario to document minutes for this meeting. To discuss further at next meeting.
  - iii. Discussion on current set up of Board sub committees. Previous WhatsApp discussion showed Board members in favor of discontinuing the Grounds and Clubhouse committees and Board members from both to be amalgamated into the Finance and Events committees. Committees now stand as Finance: Elaine, Dalas, Aaron & Melanie..Events: Maury, Blake, Tori & Shane. Liaisons for Jordan and Hannah appointed as persons for both to speak with and relay information to the Board. Dalas to liaise with Jordan and Tori to liaise with Hannah.
  - iv. A contract to be implemented for book keeping services provided by Nadine Ivanko.
  - v. Previous seasons financials nearing completion. Rosetown Accounting no longer doing same as they have sold their business to a Saskatoon firm.
  - vi. There will be separate water metering for the golf course starting this season. No charging for water usage this season
6. Clubhouse Manager updates:
  - i. Promo's for this coming season presented to the Board by Hannah. All approved
  - ii. Stay and Play package..Hannah has met with Kaitlyn from the Park and Nicky from the pool. Packages encompassing all three outfits prepared and to be presented to their respective Boards. Motion made by Tori to approve the presented Stay and Play package as is, seconded by Maury. Motion carried
  - iii. Fogging golf course (#9) for the planned couples night that includes an outdoor movie suggested..to have Jordan look into
  - iv. Hannah inquired into increasing lighting in the parking lot, this is to increase security for staff leaving when dark.
  - v. Hannah prepared a cost / charge spreadsheet for the Delisle / Outlook shared tournament in May. Same reviewed by the Board and all approved. Hannah to present same to the Delisle manager.
  - vi. Hannah approached to have an ATM installed in the clubhouse. Documents presented to the Board showing fees etc..Board members and Hannah discussed matter. Matter not approved for security and inconvenience reasons.
7. Grounds update from Jordan....not present. Nothing to report at last time Mario spoke with her.
8. Park Board update relayed by Maury. The Park Board to implement an increase to the \$10 000.00 yearly lease amount that the golf course pays. Starting in 2021 the lease will increase to \$12 500.00 / year
9. Meeting adjourned, next meeting set for April 15<sup>th</sup> @ 7:00 p.m.